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Government of the People's Republic of Bangladesh
 Finance Division, Ministry of Finance
 Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)
 Scheme on PFM Reforms Leadership, Coordination and Monitoring
 UCEP Cheney Tower (2nd Floor), 25, Segunbagicha, Dhaka

ANNUAL PROCUREMENT PLAN
FY 2020-21

Summary of Procurement

	BDT (in Lac Taka)
<u>Goods</u>	69.50
<u>Works</u>	-
<u>Service</u>	
Individual Consultant	1,321.00
Firm	378.00
Non Consulting Services	183.85
Total	1,952.35

Md. Masud Rana
9.8.2020

Prepared By

Md. Masud Rana
 Junior Consultant (Executive)
 PFMRLCM Scheme, SPFMS Program
 Finance Division, Ministry of Finance

(Md. Shahed Hasan)
20/8/20

Checked By

(Md. Shahed Hasan)
 Consultant (Finance & Accounts Manager)
 PFM Reforms Leadership, Coordination and Monitoring Scheme
 Strengthening Public Financial Management Program
 Finance Division, Ministry of Finance

Md. Masud Rana
13.08.2020

Checked By

শাহ মোঃ নাজমুল করিম
 প্রকিউরমেন্ট স্পেশালিস্ট
 পিএফএম রিকর্ডস বিভাগ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং স্কিম
 সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
 অর্থবিভাগ, অর্থমন্ত্রণালয়

Arbab
20/8/2020

Verified By

এস. এম. মঈন উদ্দীন আহমেদ
 প্রোগ্রাম এন্ড্রিকিউটিভ অ্যান্ড কোঅর্ডিনেটর
 সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
 অর্থবিভাগ, অর্থমন্ত্রণালয়

(Md. Masud Rana)
20/8/2020

Recommended By

(মোঃ হাবিবুর রহমান)
 জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
 সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
 অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN 2020-21

Ministry: Ministry of Finance

Agency: Finance Division

Procuring Entity Name & Code NA

Program Name: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on PFM Reforms Leadership, Coordination & Monitoring

Budget : Development

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Appralval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
FD-GD4	Office Equipment	Nos		OTM-1	PD	IDA/GoB	10.00	Planned Dates	07-Feb-21	23-Feb-21	16-Mar-21	23-Mar-21	30-Mar-21	20-Apr-21	72	04-Jun-21
	Photocopier Machine (Heavy duty & Speed)(Sch-01 ,IPF-1)		2					Planned Days		16	21	7	7	21	72	132
	Refrigerator(Sch-01 ,IPF-00)		1					Actual Dates								
	Finger Print Machne-(Sch-01 ,IPF-00)		1					Actual Days								
	Micro ovens-(Sch-01 ,IPF-00)		1													
	Padestal Fan (Sch-0, IPF-1)		1													
FD-GD11	AC (24000 BTU) for IPF	Nos	4	RFQ-1	PD	IDA/GoB	5.00	Planned Dates	13-Dec-20	20-Dec-20	03-Jan-21	06-Jan-21	09-Jan-21	16-Jan-21	27	30-Jan-21
								Planned Days		7	14	3	3	7	27	41
								Actual Dates								
								Actual Days								
FD-GD12	Computer & Accessories	Nos		OTM-2	PD	IDA/GoB	31.50	Planned Dates	07-Feb-21	23-Feb-21	16-Mar-21	23-Mar-21	30-Mar-21	27-Apr-21		27-May-21
	Video Conference System (Sch-1, IPF-0)		1					Planned Days		16	21	7	7	28	79	109
	Laser Printer Big Size (Sch-2, IPF-0)		2					Actual Dates								
	Scanner Legal (Sch-1, IPF-1)		2					Actual Days								
	Scanner Small (Sch-8, IPF-3)		11													
	Smart Board 85" (Sch-0, IPF-1)		1													
	UPS (Sch-0, IPF-50)		50													
	Colour Laser Printer (Sch-0, IPF-1)		1													
	Sound System with recording for IPF															
	Seminar Room		1													
	Computer Labs		3													
	Class Rooms		5													
	Sound System (Mouth Speaker) for Scheme		LS					LS								
FD-GD13	Stationary for Scheme Office	LS	LS	RFQ-2	PD	IDA/GoB	5.00	Planned Dates	14-Feb-21	21-Feb-21	07-Mar-21	10-Mar-21	13-Mar-21	20-Mar-21	27	03-Apr-21
								Planned Days		7	14	3	3	7	27	41
								Actual Dates								
								Actual Days								

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk	Time Code for Process	invitation/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
FD-GDI4	Computer Consumables	LS	LS	RFQ-3	PD	IDA/GoB	5.00	Planned Dates	20-Dec-20	27-Dec-20	10-Jan-21	13-Jan-21	16-Jan-21	23-Jan-21		22-Feb-21	
								Planned Days		7	14	3	3	7	34	64	
								Actual Dates									
								Actual Days									
FD-GDI5	Camera (Sch-02 ,IPF-0)	Set	2	RFQ-4	PD	IDA/GoB	3.00	Planned Dates	07-Mar-21	14-Mar-21	28-Mar-21	31-Mar-21	03-Apr-21	10-Apr-21	27	24-Apr-21	
	CC TV (Sch-01 ,IPF-0)		1					Planned Days		7	14	3	3	7	27	41	
								Actual Dates									
								Actual Days									
FD-GDI6	Furniture for Scheme Office	LS	LS	RFQ-5	PD	IDA/GoB	5.00	Planned Dates	20-Dec-20	27-Dec-20	10-Jan-21	13-Jan-21	16-Jan-21	23-Jan-21		22-Feb-21	
								Planned Days		7	14	3	3	7	34	64	
								Actual Dates									
								Actual Days									
FD-GDI7	Furniture for IPF	Nos		RFQ-5	PD	IDA/GoB	5.00	Planned Dates	07-Mar-21	14-Mar-21	28-Mar-21	31-Mar-21	03-Apr-21	10-Apr-21	27	24-Apr-21	
	Trolley (for food & crockeries)		2					Planned Days		7	14	3	3	7	27	41	
	Sofa Set (for 3 seat+1 x 2 seat)		2					Actual Dates									
	Tea Table		2					Actual Days									
	Reception Table		1														

Total 69.50

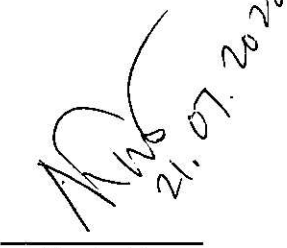
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(ANNUAL PROCUREMENT PLAN)
FY 2020-2021

Summary of Procurement

	BDT (in Lac)
Goods	150.00
Service (Individual)	591.87
Service (Firm)	125.00
Total	866.87


Prepared by
24.7.20


Checked by
21.07.2020


Verified by
21.1.2020


Recommended by
25/9/2020

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance

Agency Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name: Improving Pension Management System and Quality and Timeliness of Financial Reporting

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
FDP-GD2	Telecommunication Equipment,	Nos		RFQ	PD	IDA/GoB	5.00	Planned Dates	1-Nov-20	8-Nov-20	15-Nov-20	18-Nov-20	21-Nov-20	28-Nov-20	27	12-Dec-20	
	PABX telephone Set							Planned Days		7	7	3	3	7	27	41	
	PABX Machine							Actual Dates									
	Master Set							Actual Days									
	Camera																
	CC TV																
	Sound System (Mouth Speaker)							LS									
FDP-GD4	Office Equipment	nos	LS	OTM	PD	IDA/GoB	15.00	Planned Dates	1-Nov-20	17-Nov-20	15-Dec-20	22-Dec-20	29-Dec-20	26-Jan-21	72	1-Mar-20	
	Photocopier Machine (Heavy duty & Speed)							Planned Days		16	28	7	7	28	72	158	
	TV							Actual Dates									
	Refrigerator							Actual Days									
	Micro ovens																
	Water Dispenser																
	Laminating Machine																
Spiral binding machine																	
FDP-GD6	Computer Software (MS Office)	LS	LS	OTM/DC	PD	IDA/GoB	20.00	Planned Dates	15-Dec-20	31-Dec-20	28-Jan-21	4-Feb-21	11-Feb-21	4-Mar-21	72	3-May-21	
								Planned Days		16	28	7	7	28	72	132	
								Actual Dates									
								Actual Days									
FD-GD7	Office Equipment (Thumb Impression Device)	Nos/Set	LS	OTM	PD	IDA/GoB	90.00	Planned Dates	8-Dec-20	15-Dec-20	22-Dec-20	25-Dec-20	28-Dec-20	4-Jan-21	27	18-Jan-21	
								Planned Days		18	28	7	5	28	86	116	
								Actual Dates									
								Actual Days									

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Goods

LC

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
FD-GD8	Office Stationary	nos		FWA	PD	IDA/GoB	15.00	Planned Dates	19-Aug-20	6-Sep-20	24-Sep-20	1-Oct-20	6-Oct-20	3-Nov-20	27	17-Nov-20		
								Planned Days		18	28	7	5	28	86	100		
								Actual Dates										
								Actual Days										
FD-GD09	Office Equipment	nos		RFQ	PD	IDA/GoB	5.00	Planned Dates	24-Aug-20	31-Aug-20	7-Sep-20	10-Sep-20	13-Sep-20	20-Sep-20	27	4-Oct-20		
								Planned Days		7	7	3	3	7	27	41		
								Actual Dates										
								Actual Days										
				Total			150.00											


Approved *HC* *A.*

Government of the People's Republic of Bangladesh
 Office of the National Program Director
 Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)
 Scheme on Improvement of Public Financial Services Delivery through Implementation of BACS and iBAS++
 Finance Division, Ministry of Finance
UCEP Cheney Tower (2nd Floor), 25, Segunbagicha, Dhaka

ANNUAL PROCUREMENT PLAN FY 2020-2021

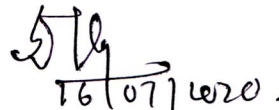
Summary of Procurement:

FY 2020-2021	(In Lac Taka)
Goods (Page : 03-06)	852.19
Service (Individual) (Page : 07-22)	2,155.88
Service (Firm) (Page : 23-23)	40.00
Service (Non Consulting) (Page : 24-26)	991.27
Total	4,039.34


16.07.2020

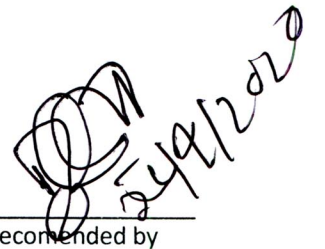
Prepared by

শাহ মোঃ নাজমুল করিম
 প্রকিউরমেন্ট স্পেশালিস্ট
 সিএফএম রিসোর্স লিডারশিপ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং টিম
 সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
 অর্থবিভাগ, অর্থমন্ত্রণালয়


16/07/2020

Checked by

মোহাম্মদ সাইফুল ইসলাম
 প্রোগ্রাম এগজিকিউটিভ অ্যান্ড কোঅর্ডিনেটর (মুদ্রাসচিব)
 স্ট্রেন্গথেনিং পাবলিক ফাইন্যান্সিয়াল ম্যানেজমেন্ট প্রোগ্রাম টু
 এনাবল সার্ভিস ডেলিভারি (এসপিএফএমএস)
 অর্থবিভাগ, অর্থমন্ত্রণালয়


16/07/2020

Recommended by

(মোঃ হাবিবুর রহমান)
 জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
 সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
 অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN: Goods

Ministry / Division: Ministry of Finance

Agency : Finance Division

Procuring Entity Name & Code: NA

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS); 1090101-320000200

Budget : Unified

Scheme Name: Improvement of Public Financial Services Delivery through Implementation of BACS and iBAS++ : 1090101-320000202

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
iBAS-GD1	Computers and accessories	No		OTM	NPD	IDA/GoB	86.60	Planned Dates	25-Jul-20	12-Aug-20	09-Sep-20	16-Sep-20	23-Sep-20	14-Oct-20	81	13-Dec-20
	Laptop		25					Planned Days	18	28	7	7	21	81	141	
	Desktop		40					Actual Dates								
	i-PAD		4					Actual Days								
	UPS		40													
	Hard Disk Solid Stat Drive (1TB)		10													
	Printer- (big Size)		2													
	Printer- (Small Size)		4													
	Printer- (Color)		1													
	Printer- (for Tracing)		1													
	Scanner (Legal)		1													
	Scanner (Small)		3													
iBAS-GD2	Server	No	3	OTM	NPD	IDA/GoB	74.26	Planned Dates	09-Aug-20	27-Aug-20	24-Sep-20	01-Oct-20	08-Oct-20	29-Oct-20	81	28-Dec-20
	Switch		3					Planned Days	18	28	7	7	21	81	141	
	Router		2					Actual Dates								
	Wifi Router		3					Actual Days								
	Online UPS		1													
	Mikrotik Router		1													
	Network KVM Switch		1													
iBAS-GD3	Telecommunication equipment	No		OTM	NPD	IDA/GoB	12.09	Planned Dates	13-Aug-20	31-Aug-20	28-Sep-20	05-Oct-20	12-Oct-20	02-Nov-20	81	01-Jan-21
	PABX Telephone Set		30					Planned Days	18	28	7	7	21	81	141	
	PABX Machine		1					Actual Dates								
	Master Set		3					Actual Days								
	Modem		20													
iBAS-GD4	Camera and accessories			RFQ	NPD	IDA/GoB	5.00	Planned Dates	21-Sep-19	28-Sep-19	12-Oct-19	15-Oct-19	18-Oct-19	25-Oct-19	34	08-Nov-19
	Camera-		1					Planned Days	7	14	3	3	7	34	48	
	CC TV-		1					Actual Dates								
								Actual Days								

Handwritten signatures and initials:
 - A large signature at the bottom right.
 - The letters "cet" written vertically on the right side.
 - The letters "MR" written at the bottom right corner.

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17					
iBAS-GD5	Office equipment	No		OTM	NPD	IDA/GoB	115.50	Planned Dates	24-Sep-20	10-Oct-20	31-Oct-20	07-Nov-20	14-Nov-20	05-Dec-20	72	01-Mar-20					
	Photocopier- (big)		2					Planned Days		16	21	7	7	21	72	132					
	Photocopier- (color)		1					Actual Dates													
	Multimedia Projector		3					Actual Days													
	Projector Screen		3																		
	Digital display board		3																		
	LED display board		2																		
	TV		2																		
	AC 05 Ton-		5																		
	AC 03 Ton-		6																		
	AC 02 Ton-		3																		
	AC 01 Ton-		3																		
	Generator		1																		
	Finger Print Machine-		1																		
	Laminating Machine		1																		
	Spiral binding machine		1																		
	Sound system (Mouth Speaker)		30																		
	Video Conference		1																		
	Cable Tester		2																		
	Clumping Tool		2																		
	Blower		1																		
	Labeling Machine		1																		
	Power Meter		1																		
	Pedestal Fan		3																		
	Water Dispenser		3																		
	Refrigerator		3																		
	Voltage Stabilizer		10																		
	Multi plug		30																		
	3 Phase Power Meter		2																		
	Paper Shredder Machine		2																		
	First Aid Box		2																		
	Micro Oven		2																		
Fire Extinguisher	5																				
Room Temperature Device	2																				

04

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
iBAS-GD6	Furniture	No		OTM	NPD	IDA/GoB	78.83									
	Sofa		4					Planned Dates	04-Oct-20	20-Oct-20	10-Nov-20	17-Nov-20	24-Nov-20	15-Dec-20	72	14-Jan-21
	Steel cupboard-		10					Planned Days		16	21	7	7	21	72	102
	Wooden cabinets-		10					Actual Dates								
	File Cabinet-		10					Actual Days								
	Table Big		1													
	Table- Medium		10													
	Table- Small		30													
	Office Chair		100													
	Tea Table		4													
	Small Drawer/Side Drawer		10													
	Work Station (60 person)		60													
iBAS-GD7	Computer Software	No		OTM	NPD	IDA/GoB	205.00	Planned Dates	12-Oct-20	28-Oct-20	18-Nov-20	25-Nov-20	02-Dec-20	23-Dec-20	72	21-Feb-21
	Microsoft Volume License(Operating System, Office, Visio Team Foundation Server)		1					Planned Days		16	21	7	7	21	72	86
	Visual Studio 2019 (Volume License) Professional Edition		1					Actual Dates								
	Microsoft SharePoint Server		1					Actual Days								
	Resharper		1													
	Toad for Oracle with license (dba extended edition)		1													
	USB Blocker Software		1													
	Adobe Package (Premier, After Effects, Photoshop, Audition)		1													
	Firewall		1													
	Website Design/Apps		1													
iBAS-GD8	Interior Decoration	LS	LS	RFQ	NPD	IDA/GoB	5.00	Planned Dates	17-Aug-20	24-Aug-20	31-Aug-20	03-Sep-20	06-Sep-20	13-Sep-20	34	27-Sep-20
								Planned Days		7	7	3	3	7	27	41
								Actual Dates								
								Actual Days								
iBAS-GD9	Interior Decoration	LS	LS	RFQ	NPD	IDA/GoB	5.00	Planned Dates	04-Nov-20	11-Nov-20	18-Nov-20	21-Nov-20	24-Nov-20	01-Dec-20	34	15-Dec-20
								Planned Days		7	7	3	3	7	27	41
								Actual Dates								
								Actual Days								

Handwritten signatures and initials:
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 [Initials]

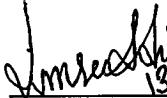
Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
iBAS-GD10	Interior Decoration	LS	LS	OTM	NPD	IDA/GoB	150.00	Planned Dates	11-Nov-20	28-Nov-20	19-Dec-20	26-Dec-20	02-Jan-21	23-Jan-21	72	24-Mar-21		
								Planned Days		17	21	7	7	21	73	133		
								Actual Dates										
								Actual Days										
iBAS-GD11	Laptop	No	5	RFQ	NPD	IDA/GoB	5.00	Planned Dates	05-Aug-20	12-Aug-20	19-Aug-20	22-Aug-20	25-Aug-20	01-Sep-20	81	01-Oct-20		
								Planned Days		7	7	3	3	7	27	41		
								Actual Dates										
								Actual Days										
iBAS-GD12	i-PAD	No	6	RFQ	NPD	IDA/GoB	5.00	Planned Dates	05-Aug-20	12-Aug-20	19-Aug-20	22-Aug-20	25-Aug-20	01-Sep-20	81	01-Oct-20		
								Planned Days		7	7	3	3	7	27	41		
								Actual Dates										
								Actual Days										
iBAS-GD13	Printing and Stationery	LS	LS	FWA	NPD	IDA/GoB	100.00	Planned Dates	08-Sep-20	24-Sep-20	15-Oct-20	22-Oct-20	29-Oct-20	19-Nov-20	72	18-Jan-21		
	Computer consumables								16	21	7	7	21	72	132			
	Printing and Binding																	
	Stamps and seals																	
	Other Stationery																	
iBAS-GD14	Printing and Stationery	LS	LS	RFQ	NPD	IDA/GoB	5.00	Planned Dates	04-Aug-20	11-Aug-20	18-Aug-20	21-Aug-20	24-Aug-20	31-Aug-20	34	14-Sep-20		
	Computer consumables								7	7	3	3	7	27	41			
	Printing and Binding																	
	Stamps and seals																	
	Other Stationery																	


Total 852.19


(ANNUAL PROCUREMENT PLAN)
FY 2020-2021

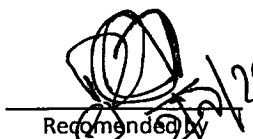
Summary of Procurement

	BDT
Goods	251.70
Service (Individual)	804.00
Outsourcing Services (Firm)	113.40
Computer Softwer	235.20
Consultant Firm	340.60
Serva	105.00
Total	1,849.90


13.07.2020
Prepared by


13.07.2020
Checked by


13.07.2020
Verifiably


13.07.2020
Recommended by

শাহ মোঃ নাজমুল করিম
প্রকিউরমেন্ট স্পেশালিস্ট
পিএফএম রিকর্স লিটারশিপ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

মায়েরমা শাহীন সুলতানা
এক্সিকিউটিভ অ্যান্ড কোঅর্ডিনেটর (উপসচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি (এসপিএফএস)
অর্থবিভাগ, অর্থমন্ত্রণালয়

(মোঃ হাবিবুর রহমান)
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance
Agent Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Goods

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Approving Authority	Estd. Cost In Lac Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16			
SOE-G1	Computer & Accessories			OTM	NPD	135.62	Planned Dates	25-Jul-20	10-Aug-20	7-Sep-20	14-Sep-20	21-Sep-20	19-Oct-20	86	30/6/2021			
	Laptop		9															
	Desktop Computer		28							Planned Days		16	28	7	7	28	86	146
	Firewall		1															
	UPS		28							Actual Dates								
	Printer (Big Size)	Nos	3															
	Printer (Small Size)		6															
	Video Conference Equipment		1															
	Scanner (Legal)		4															
	Scanner (Small)		8															
	Server		2															
	Wifi Router		6															
	Microtic Router		1															
	Online UPS		2															
External Storage device	3																	
SOE-G2	Desktop Computer		nos	5	RFQ	NPD	5.00	Planned Dates	15-Jul-20	15-Jul-20	22-Jul-20	29-Jul-20	1-Aug-20	8-Aug-20		30/6/2021		
								Planned Days		0	7	7	3	7				
								Actual Dates										

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SOE-G3	Desktop Computer, Laptop and Printer	nos	5	RFQ	NPD	5.00	Planned Dates	21-Aug-20	21-Aug-20	28-Aug-20	4-Sep-20	7-Sep-20	14-Sep-20		30/6/2021
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								
SOE-G4	Office Equipment	nos		OTM	NPD	13.78	Planned Dates	25-Aug-20	10-Sep-20	8-Oct-20	15-Oct-20	22-Oct-20	19-Nov-20	72	30/6/2021
	Photocopier (Big)		2				Planned Days		16	21	7	7	21	72	132
	Photocopier (Small)		3				Actual Dates								
							Actual Days								
	Laminating Machine		2				Actual Dates								
	Spiral binding machine		2				Actual Days								
	Smart TV		1												
	Camera		1												
	Microwave Oven		1												
	Photo copy		1												
	Microphone (Conference room)		40												
	Micro oven		1												
	Water Dispenser		1												
	Refrigerator		1												
Crockeries	20														
SOE-G5	Sound System Equipment	nos		RFQ	NPD	5.00	Planned Dates	20-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	6-Aug-20	13-Aug-20		30/6/2021
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								

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SOE-G6	Office Equipment	nos		RFQ	NPD	5.00	Planned Dates	17-Jan-21	17-Jan-21	24-Jan-21	31-Jan-21	3-Feb-21	10-Feb-21	30/6/2021	
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								
SOE-G7	Furniture	Nos		OTM	NPD	72.30	Planned Dates	19-Aug-20	4-Sep-20	25-Sep-20	2-Oct-20	9-Oct-20	30-Oct-20	72	30/6/2021
	Sofa Set						6		16	21	7	7	21	72	132
	File Cabinet						30								
	Computer Table						25								
	Office Desk						25								
	Office Desk Chair						25								
	Tea Trolley						2								
	Office Chair						25								
SOE-G8	Furniture for Conference Room	Nos		RFQ	NPD	5.00	Planned Dates	20-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	6-Aug-20	13-Aug-20	30/6/2021	
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								
SOE-G9	Office Furniture	Nos		RFQ	NPD	5.00	Planned Dates	20-Jan-21	20-Jan-21	27-Jan-21	3-Feb-21	6-Feb-21	13-Feb-21	30/6/2021	
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								
Total						251.70									

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(ANNUAL PROCUREMENT PLAN)
FY 2020-2021

Summary of Procurement

	BDT (in Lakh)
Goods	237.20
Service (Individual)	538.00
Service (Firm)	182.00
Total	957.20

Prepared by _____
Checked by Mus 06.08.2020
Verified by (PIE) 06.08.2020
Recommended by 06.08.2020
Approved by 06/08/2020

(মোঃ হাবিবুর রহমান)
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN

Macro Model

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name: Improvement of Fiscal Forecasting through Development of Macroeconometric Model

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17						
FDMF-GD1	Computer accessories Computer, Monitor, Keyboard, Mouse	Nos		OTM	NPD	IDA/GoB	79.20	Planned Dates	19-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	28-Sep-20	19-Oct-20	61	3-Dec-20						
	Laptop with accessories		13					Planned Days		16	14	7	3	21	61	122						
	Desktop (27" Monitor) with accessories		13																			
	Desktop with monitor and accessories		8																			
	I-PAD		5																			
	UPS		21																			
	Hard Disk Solid Stat drive (2TB)		5																			
	Printer (Big Size) (Multi Function)		2																			
	Printer (Small Size)		26																			
	Printer (Color)		1																			
	Printer (for tracing)		1											Actual Dates								
	Scanner (legal)		1																			
	Scanner (Small)		13											Actual Days								
	Prendrive (64 GB)		26																			
	FDMF-GD2		Office Equipment					Nos		OTM	NPD	IDA/GoB	27.60	Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20	7-Nov-20	61	22-Dec-20
			Photocopier- (big) (including color photocopy options)						2					Planned Days		16	14	7	3	21	61	122
Multimedia Projector & Projector Screen		1																				
Multi Touch Interactive LED Panel (60-65")		2																				
TV (65" Screen and Smart)		2																				
Laminating Machine		1																				
Spiral binding machine		1																				
Water Dispenser		2																				
Refrigerator (Big)		1																				
Refrigerator (small)		3																				
Voltage Stabilizer		5																				
Multi plug		30																				
Paper Shredder Machine		1																				
First Aid Box		1																				
Micro Oven		2																				
Fire Extinguisher		5												Actual Dates								
								Actual Days														
FDMF-GD3	Furniture & Fixture							Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20	7-Nov-20	61	22-Dec-20						
	Sofa (5 seater including Center and side table)		4					Planned Days		16	14	7	3	21	61	122						
	File Cabinet/ Still Cupboard		11																			
	Book Shelf		11																			
	Table (Executive-Big Size)		11																			
	Table- Medium		13																			
	Table- Small		9																			

New

2

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appralal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17					
FDMF-GI	Chair (Executive)		11	OTM	NPD	IDA/GOB	41.20														
	Chair (Non-Executive)		8																		
	Visitor Chair		80																		
	Computer Table		21																		
	Mini Conference Table (25 seating capacity)		1																		
	Mini Conference Chair (Executive)		1																		
	Min Conference Chair		25																		
	Tea Table		11																		
	Coat Stand		10																		
													Actual Days								
FDMF-GD4	Books and Journal			OTM	NPD	IDA/GoB	7.00	Planned Dates	19-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	28-Sep-20	19-Oct-20	61	3-Dec-20					
	Economics and others related books	LS	LS					Planned Days	16	14	7	3	21	61	122						
	Economics and others related Journal Subscription	LS	LS					Actual Dates													
								Actual Dates													
FDMF-GDS	Computer Software			OTM	NPD	IDA/GoB	62.20	Planned Dates	25-Nov-20	11-Dec-20	25-Dec-20	1-Jan-21	4-Jan-21	25-Jan-21	61	11-Mar-21					
	Microsoft Operating System and Office (Licenses copy)		26					Planned Days	16	14	7	3	21	61	122						
	E-Views for licensees		13					Actual Dates													
	Adobe for licensees' (PDF Reader, Writer)	Nos	13					Planned Days	16	14	7	3	21	61	106						
	MATLAB for Licensees		5					Actual Dates													
	STATATA for Licensees (MP Core)		13					Actual Dates													
FDMF-GD6	Furniture & Fixture			RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20	7-Nov-20	30	22-Dec-20					
	Sofa (5 seater including Center and side table)		1					Planned Days	10	3	3	3	1	30	50						
	File Cabinet/ Still Cupboard		2																		
	Book Shelf		2																		
	Table (Executive-Big Size)		2																		
	Chair (Executive)		2																		
	Chair (Non-Executive)		5																		
	Computer Table		5																		
	Tea Table		2																		
	Coat Stand		5																		
FDMF-GD7	Office Equipment			RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20	7-Nov-20	30	22-Dec-20					
	Laminating Machine		1					Planned Days	10	3	3	3	1	30	50						
	Spiral binding machine		1																		
	Water Dispenser		2																		
	Refrigerator (small)	Nos	1																		
	Paper Shredder Machine		1																		
	First Aid Box		1																		
	Micro Oven		1																		
	Fire Extinguisher		5																		

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Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appralal to Award	Notification of Award	Signing of Contract	Total time to Contract Signeture	Time for Completion of Contrcat				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17				
FDMF-GD8	Computer accessories Computer, Monitor, Keyboard, Mouse			RFQ	NPD	IDA/GoB	5.00	Planned Dates	19-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	28-Sep-20	19-Oct-20	30	3-Dec-20				
	Desktop		5																	
	UPS		5																	
	Printer (Small)		1																	
	Scanner (Small)		1																	
FDMF-GD9	Books and Journal			RFQ	NPD	IDA/GoB	5.00	Planned Dates	19-Aug-21	4-Sep-21	18-Sep-21	25-Sep-21	28-Sep-21	19-Oct-21	30	3-Dec-21				
	Economics and others related books	LS	LS																	
	Economics and others related Journal Subscription	LS	LS																	
Total							237.20													

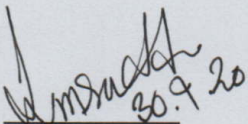
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 A smaller signature or initials are written below it.

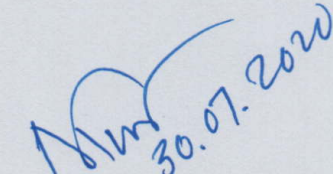
(ANNUAL PROCUREMENT PLAN)

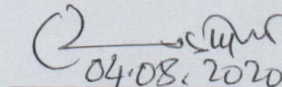
FY 2020-2021

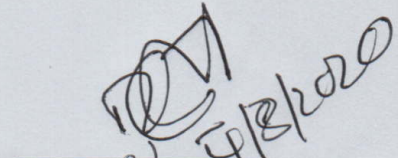
Summary of Procurement

	BDT (in Lakh)
Goods	180.25
Service (Individual and Firm)	450.00
Total	630.25


30.9.20
Prepared by


30.07.2020
Checked by


04.08.2020
Verified by


04/8/2020
Recommended by

শাহ মোঃ নাজমুল করিম
প্রকিউরমেন্ট স্পেশালিস্ট
পিএফএম বিক্রমস মিডার্বেশ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং ফির
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

(মোঃ হাবিবুর রহমান)
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অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance																TDM Model					
Agency Finance Division																					
Procuring Entity Name & Code																					
Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)																					
Scheme																					
Scheme Name: Strengthening the capacity of treasury and debt management wing																					
Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraival to Award	Notification of Award	Signing of Contract	Days to Completion of Contract	Total days to Implimentation of Contract Package					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17					
FDME-GD1	Computer accessories Computer, Monitor, Keyboard, Mouse	Nos		OTM	NPD	IDA/GoB	61.35	Planned Dates	19-Aug-20	4-Sep-20	2-Oct-20	9-Oct-20	12-Oct-20	9-Nov-20	24-Dec-20						
	Planned Days							16	28	7	3	28	45	90							
	Actual Dates																				
	Actual Days																				
	Desktop with accessories		11																		
	Desktop		10																		
	LUPS		10																		
	Printer big size printer (Small)		2																		
FDME-GD2	Office equipments	Nos		RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	17-Sep-20	20-Sep-20	23-Sep-20	26-Sep-20	29-Sep-20	29-Oct-20						
	Planned Days							10	3	3	3	1	30	50							
	Actual Dates																				
	Actual Days																				
	Photocopier- (small)		1																		
	Water Dispenser		2																		
FDME-GD3	Office furniture	Nos		RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	17-Sep-20	20-Sep-20	23-Sep-20	26-Sep-20	29-Sep-20	29-Oct-20						
	Planned Days							10	3	3	3	1	30	50							
	Actual Dates																				
	Actual Days																				
	Small Table		15																		
FDME-GD4	Computer accessories Computer, Monitor, Keyboard, Mouse	Nos		RFQ	NPD	IDA/GoB	5.00	Planned Dates	19-Aug-20	4-Sep-20	2-Oct-20	9-Oct-20	12-Oct-20	9-Nov-20	24-Dec-20						
	Planned Days							10	3	3	3	1	30	50							
	Actual Dates																				
	Actual Days																				
	Desktop		5																		
	LUPS		5																		
printer (Small)	1																				
Scanner (small)	1																				

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Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Days to Completion of Contract	Total days to Implementation of Contract Package
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
FDME-GD5	Computer Software	Nos		OTM	NPD	IDA/GoB	65.00	Planned	25-Nov-20	11-Dec-20	8-Jan-21	15-Jan-21	18-Jan-21	15-Feb-21	1-Apr-21	
	Microsoft office		26 user						16	28	7	3	21	45	90	
	Oracle Java		5													
	SQL server		10													
	eViews		5													
	DMFAS software-Updtaed version		1													
FDME-GD6	Office furniture	Nos		OTM	NPD	IDA/GoB	17.00	Planned Dates	25-Nov-20	11-Dec-20	8-Jan-21	15-Jan-21	18-Jan-21	15-Feb-21	1-Apr-21	
	Table		15						16	28	7	3	21	45	90	
	Chair		20													
	File Cabinet		5													
	Computer Table		15													
FDME-GD7	Office equipments	Nos		OTM			21.90	Planned Dates	25-Nov-20	11-Dec-20	8-Jan-21	15-Jan-21	18-Jan-21	15-Feb-21	1-Apr-21	
	Photocopier- (big)		1						16	28	7	3	21	45	90	
	Photocopier- (small)		1													
	AC		5													
	Smart TV		2													
							180.25									

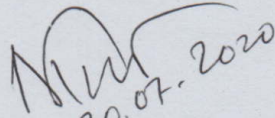
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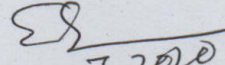
(ANNUAL PROCUREMENT PLAN)
FY 2020-2021

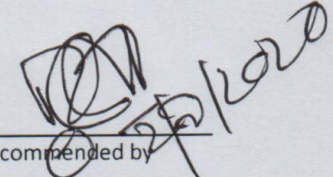
Summary of Procurement

	BDT (In Lac)
Goods	256.10
Service (Individual)	688.08
Service (Non- Consulting)	61.68
Total	1005.86

Farhana
20/07/2020
Prepared by


20.07.2020
Checked by


20.7.2020
Verified by


Recommended by

শাহ মোঃ নাজমুল করিম
প্রকিউরমেন্ট স্পেশালিস্ট
পিএফএম রিকর্ডস লিটারেশন, কো-অর্ডিনেশন অ্যান্ড মনিটরিং কিম
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

(মোঃ হাবিবুর রহমান)
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Budget : Development

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
FDBP-GD1	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	10-Aug-20	20-Aug-20	27-Aug-20	30-Aug-20	2-Sep-20	9-Sep-20	30	9-Oct-20
	Laptop		3					Planned Days	10	7	3	3	7	30	60	
	Scanner (Small)		1					Actual Dates								
								Actual Days								
FDBP-GD2	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	10-Aug-20	20-Aug-20	27-Aug-20	30-Aug-20	2-Sep-20	9-Sep-20	30	9-Oct-20
	Desktop		2					Planned Days	10	7	3	3	7	30	60	
	Online UPS		2					Actual Dates								
	Printer (for tracing)		1					Actual Days								
FDBP-GD3	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		OTM	NPD	IDA/GoB	117.70	Planned Dates	20-Aug-20	5-Sep-20	3-Oct-20	10-Oct-20	17-Oct-20	14-Nov-20	86	29-Dec-20
	Laptop		45					Planned Days	16	28	7	7	28	86	131	
	Desktop		18					Actual Dates								
	Online UPS		18					Actual Days								
	Printer- (big Size)		2													
	Printer- (Color)		2													
	Printer (for tracing)		1													
	Scanner (Legal)		1													
	Scanner (Small)		4													
FDBP-GD4	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	1-Dec-20	11-Dec-20	18-Dec-20	21-Dec-20	24-Dec-20	31-Dec-20	30	30-Jan-21
	Laptop		2					Planned Days	10	7	3	3	7	30	60	
	Scanner (Legal)		1					Actual Dates								
								Actual Days								

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
FDBP-GD5	Office equipment	NOS		OTM	NPD	IDA/GoB	46.75	Planned Dates	20-Aug-20	5-Sep-20	3-Oct-20	10-Oct-20	17-Oct-20	7-Nov-20	86	7-Dec-20
	Photocopier- (big)		2					Planned Days	16	28	7	7	28	86	131	
	Photocopier- (color)		2					Actual Dates								
	Digital display board		2					Actual Days								
	LED display board		2													
	AC 05 Ton-		4													
	AC 03 Ton-		4													
	Smart TV		3													
	Laminating Machine		2													
	Spiral binding machine		2													
	Video Conferencing facility		1													
	Pedestal Fan		5													
	Water Dispenser		3													
Refrigerator	3															
Paper Shredder Machine	2															
FDBP-GD6	Office equipment	NOS	LS	RFQ	NPD	IDA/GoB	5.00	Planned Dates	31-Aug-20	16-Sep-20	23-Sep-20	26-Sep-20	29-Sep-20	6-Oct-20	30	5-Nov-20
	Crockeries & Others								10	7	3	3	7	30	60	
FDBP-GD7	Telecommunication equipment	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	1-Sep-20	11-Sep-20	18-Sep-20	21-Sep-20	24-Sep-20	1-Oct-20	72	15-Nov-20
	PABX Telephone Set		5					Planned Days	10	7	3	3	7	72	60	
	PABX Machine		1					Actual Dates								
	Master Set		1					Actual Days								

